

**The Vice-President of Fundraising shall:**

**Assume primary responsibility for overseeing all committees formed to raise additional funds to supplement H S A activities, administrative initiatives, and to improve the overall learning environment. The committee's activities may include (but are not limited to):**

- 1. Fundraising programs with community partners**
  - 2. Fundraising social events**
  - 3. Sales of products or services**
  - 4. Other activities as approved by the H S A Officers**
- Submit budgets and work within budgets for the upcoming year.**
  - Approve all committee activities, budgets, and expenses and report these activities back to the H S A Officers.**
  - Provide verbal and/or written reports of committee activities at H S A Board meetings.**
  - Attend all Board and General Assembly Meetings**
  - Fulfill responsibilities for respective committees in the event Committee Chairperson is unable to do so.**